

**SLES Parent Council
Executive Council Meeting Minutes
Wednesday, November 5, 2008**

The following members of the St. Luke's Parent Council Executive Council were present:

Donna Basse, Bridget Booth, Beth Reinhardt, Cathy Case, Rene Euresti, Ashlee Kinsel, Jessica Koontz, Mari Pickering and Paula Scott.

- I. **Welcome** by Donna Basse.
- II. **Opening Prayers** led by Bridget Booth
- III. **Approval of Minutes** -- The Executive Council Minutes approved for October 1, 2008. Ashlee Kinsel moved to approve. Cathy Case seconded. The minutes from the Parent Council general meeting (September 25, 2008) were also approved.

Review of Recent Activities -- Donna Basse

Auction 2009 –Ashlee Kinsel reported plans were continuing for the auction. The silent auction letters have been sent. The request for underwriting will go out January 2nd. The school requested that the Auction committee delay their sponsor solicitations until January so that it does not conflict with the annual fund drive. Donna asked that the executive board consider donating an item to the auction.

Book Fair/Sally Foster/Entertainment Books/Original Art Work – Paula Scott reported that the book fair was a success. The final numbers are being calculated. As of November 2, Sally Foster sales were well over \$1,000. A notice was placed in the church bulletin advertising the Sally Foster sale. The Entertainment book is for sale in the office with Becky or at Heather's desk. Original Art Work will be distributed December 8-10 in carpool line. The Spring Book Fair will be held at Barnes and Noble on May 7, 2009. It will be an evening event and a percentage of the sales will be donated to SLES.

Yearbook—Mari Pickering reported that the yearbook increased in price from \$28.95 to \$35.68. Josten's will be the provider and will design the book. The Executive Committee determined to keep cost's low, the cover will be a matte finish with the SLES logo rather than the traditional leather cover.

Middle School Report– Jessica Koontz reported that Madelyn Reickert will be the guest speaker on December 2nd in the Middle School common area. She will present an overview of the changes pre-teens and teenagers go through. The Middle School dance is still set for January.

Teacher Appreciation – Cathy Case reported that the teacher appreciation luncheon is Monday November 10, 2008. As of the executive meeting, five volunteers are still needed.

COMM CAPS—Rene Euresti reported that the 8th grade Communication Captain position is still open. Christine Henney is seeking help with PATS. There are currently no updates for the PSIA.

IV. **Financial Update**—Bridget Booth presented the proposed budget. The Income/Expense Report will have a number reflected against the budget. It was noted that Grandparents Day is not a Parent Council expense and all expenses should go directly to the school and the budget should reflect this change.

V. **Head of School Report** –No Report

VI. **General Announcements**

Donna Basse discussed e-mail etiquette. The executive council should not include the school administrators in e-mail discussions within the council.

The Parent Council assistant is Penney Berger. Her contact information is 497-4543 or 410-7239

VII. **Final Comments/Closing Prayer**

VIII. **Adjournment at 9:20 am.**

Respectfully submitted,

Beth Reinhardt
V.P. of Communications