

**SLES Parent Council  
Executive Council Meeting Minutes  
Wednesday, December 3, 2008**

The following members of the St. Luke's Parent Council Executive Council were present:

Location: Light House Cafe

Donna Basse, Caroline Schupbach, Ashlee Kinsel, Jessica Koontz, Molly Salmon, Beth Reinhardt, Liesl Noble, Cathy Case, Rene Euresti, Shirley Berdecio and Paula Scott.

I. **Welcome** by Donna Basse.

II. **Opening Prayers**

III. **Auction Party** — Ashlee and Caroline reported that the party is on track. Invitations were headed to the printer and the underwriter letter would be sent after Christmas. Live Auction is still being worked on. Silent Auction is going well. Raffle is being finalized and a longhorn has been donated for the raffle. Other items being considered are "mascot for a day." Shirley mentioned a "wish-list" for the auction.

IV. **Middle School report** – Jessica Koontz reported that the middle school lecture was well-attended. She is looking for a speaker for the Spring lecture. Alumni Art Fair is being planned with Carroll Dorsey-Walker as Co-Chair.

V. **Book Fair/Sally Foster/Entertainment Books/Original Art Work** – Paula Scott reported that the sales for Sally Foster were at \$2,300.00. Original Art Works will be delivered December 4<sup>th</sup> in carpool line. Spring Book Fair will be held May 7, 2009 from 6 – 8 p.m. The Spring Book Fair will include a PK3 & PK4 event and details are still being worked out. A Save the Date will be sent out.

**PSIA** –no updates.

**Room Captains** –Email was sent out to remind parents to submit receipts/expenses for reimbursable.

VI. **Teacher Appreciation** – Cathy Case reported that the **Christmas** teacher appreciation luncheon was being planned.

VII. **Financial Update:** Donna requests that all expenses be submitted before the school closes for the holidays.

VIII. **Head of School Report** --Elmo is being used and the school may request more at some point. A sock-hop was discussed for Shirley's retirement.

IX. **Final Comments/Closing Prayer**

X. **Adjournment at 9:10 am.**

Respectfully submitted,

Beth Reinhardt  
V.P. of Communications