

**SLES PARENT COUNCIL - EXECUTIVE COMMITTEE
SEPTEMBER 2, 2009**

MINUTES

Bridget Booth, Parent Council President, called the meeting to order at 8:05. She welcomed all members of the Executive Council to a new year of service for the school and then led the Council in prayer.

No minutes were available from the final meeting of last year, so they were not approved.

Head of School Report:

Dr. Mark Reford addressed the Council, thanked them for their service to the school and then commented on several issues. First, Tiger Tracks went well with only a couple of glitches/slow-downs. Cindy Cabello and Nancy Harwell should move locations and/or add more helpers next year – this was a slow area. He noted that the faculty enjoyed their back-to-school luncheon, the new parent reception was a success and the new year is off to a good start. A few technical glitches, with Tiger Net, have been reported, but all seems to be working properly now.

Dr. Reford discussed the fact that Trade Fair and the Yearbook compilation, both of which have been Parent Council responsibilities in the past, will now be handled by SLES staff. Rosa Baker will be in charge of Trade Fair and Ida Valdez will be handling the Yearbook. Ida will also be working on development issues, preparation of the Grandparent's Day buttons and visitor's cards. Becky Wendt will also be available to support Parent Council activities.

Dr. Reford then went on to describe the upcoming New Year's Party, which will be held on Wednesday, September 9th. Caroline Schupbach is in charge and the party is a change from the BBQ of years' past. It will be a chance for parents to reconnect and for the kids to have an early evening of fun.

Job Descriptions:

Bridget encouraged all Executive Committee members to pick-up their job notebooks and look through them. The Executive Committee is somewhat changed, and we are hoping to simplify the Parent Council – let's work through these changes together. Bridget will make a contact sheet for all members of the Executive Committee, with job descriptions, etc.

Financial Update:

Molly Salmon, PC Treasurer, reported that approximately 85% of the SLES families participated (at Tiger Tracks) in the voluntary donation for teachers and class expenses. She will send a letter to those families who did not participate and encourage them. Participation in class expense accounts is both voluntary and confidential.

Upcoming Events/Activities:

New Years Party – Dr. Reford described this in his Head of School Report.

Volunteer/Leadership Training – Bridget encouraged all Committee members to attend this training course, which will be held on 9/10/09. This is required for all parents who are hoping to be class captains and will be a great way to better understand the procedures involved with SLES volunteerism.

MS Dances – Catherine Spezia-Lindner, VP-Middle School, reported that Jessica Koontz will be sending a copy of the dance invitation to Bridget. She mentioned that there will be a need for parent volunteers and that we will now be using a digital photo printer to provide the kids with “Polaroid-style” dance photos.

Book Fair – Julie Lang, VP-Special Projects, reported that Mary Milligan, SLES Librarian, is planning on moving both Book Fairs to Barnes & Noble this year. In years past, Book Fair takes an incredible amount of time, from parent volunteers, to organize. This year, it will be held on one day, October 29th, and SLES will receive 20% of the profits from that day. We are finalizing the contract with Barnes & Noble. Julie mentioned that we are re-tooling the way teacher “wish lists” are handled – most teachers are already well stocked, but we need to be careful to capture all gifts. We want to work out a way for parishioners to continue being able to buy books for the teachers (if the baskets are no longer being displayed along the hallway).

General Announcements-Action Items

Unfinished Business

New Business

Without further business to attend to, the Executive Committee adjourned at 9:20.

Respectfully Submitted,
Roxana Newsom

2009 Parent Council VP-Communications