

St. Luke's Episcopal School
Board of Trustees Meeting **SUMMARY**
Tuesday, October 13, 2009

The mission of our Board is to take action on behalf of the next generation of students. The full Board assembles for the primary purpose of receiving and acting on committee proposals and other, less formal, committee recommendations.

***This summary is intended to inform the community of the Board's work.
It does not replace the official Board minutes.***

**Please contact Jill Vassar, Chair of the Board of Trustees, with any questions.
(804-2380 or gjvassar@swbell.net)**

The meeting began at 5:35 pm and adjourned at 7:58 pm. The major activities of the Board meeting included:

- Receiving the results of the 08-09 Audit conducted by Randy Walker & Co.
- Approving a new three-year contract with Randy Walker & Co. for the 09-10, 10-11, and 11-12 audits.
- Accepting the 1st Quarter financials for 09-10.
- Writing individual thank you notes to employees for their Annual Giving gifts.
- Reviewing a Trustee Continuing Education event on September 25, 2009, with consultant Kay Sprinkel Grace.
- Watching a demonstration of PCR, the administrative software being implemented this year.