

St. Luke's Episcopal School
Board of Trustees Meeting **SUMMARY**
Tuesday, September 8, 2009

The mission of our Board is to take action on behalf of the next generation of students. The full Board assembles for the primary purpose of receiving and acting on committee proposals and other, less formal, committee recommendations.

This summary is intended to inform the community of the Board's work.
It does not replace the official Board minutes.

Please contact Jill Vassar, Chair of the Board of Trustees, with any questions.
(804-2380 or gjvassar@swbell.net)

The meeting began at 5:31 pm and adjourned at 6:40 pm. The major activities of the Board meeting included:

- Welcoming The Rev. David Read and Dr. Mark Reford to their first Board meeting. Gifts to the St. Luke's Library in honor of their respective installations were circulated.
- Ratifying an electronic vote (taken in early June) to suspend the employee retirement match for the year.
- Accepting the (unaudited) final financials for the 08-09 year.
- Approving the final budget for 09-10.
- Approving the 09-10 Employee Handbook (completely overhauled and reviewed by legal counsel).
- Examining an enrollment report for 09-10 that included a breakdown of enrollment by grade, gender, tuition revenue, and financial aid.
- Acknowledging the extension of the interim accreditation report due for ISAS (Independent School Association of the Southwest) from October 1, 2009 to June 2010.
- Reviewing an analysis of the freshman-year high school grades for the St. Luke's Class of 2008.